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HIV Health Services Planning Council
Funding Streams Work Group *Draft* Agenda
Tuesday, January 23rd, 2007
3 – 5:00pm
Department of Public Health
25 Van Ness Avenue, Room 330B
San Francisco, CA

1.	Introductions	Group	3:00
2.	Review/Approve Agenda	Group	3:02
3.	Announcements	Group	3:07
4.	Public Comment	Public	3:10
5.	Discussion and Possible Action Regarding Group Leadership/Co-Chair – VOTE	Group	3:13
	resentations on Funding Streams	Group	3:20
	nformation Needed and Source	Group	3:40
	of Information to Planning Council	Group	4:00
		Group	4:30
	ss possible assignments, meeting date(s), time(s) and location(s), the committee.		5:00

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6.	Review of Previous Year Presentations on Funding Streams	Group	3:20
7.	Discussion of Additional Information Needed and Source	Group	3:40
8.	Discussion of Presentation of Information to Planning Council	Group	4:00
9.	Next Steps	Group	4:30
	The Work Group will discuss possible assignments, meeting date(s), time(s) and location(s), agenda items and status of the committee.		
10.	Meeting Adjourned		5:00

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HIV Health Services Planning Council
Funding Streams Work Group
Tuesday, January 23rd, 2007
3 – 5:00pm
Department of Public Health
25 Van Ness Avenue, Room 330B, San Francisco, CA
Draft Minutes

1. Introductions

 The Meeting was called to Order and Introductions made at 3:05 PM.

 Attendance: Randy Allgaier, Stephen Herman, Charles Siron

 Jack Newby, Support Staff

2. Review/Approve Agenda

 The Agenda was reviewed and approved.

3. Announcements

 There were no Announcements.

4. Public Comment

 There was no Public Comment

5. Discussion and Possible Action Regarding Group Leadership/Co-Chair – VOTE

 After discussion, Stephen Herman was selected as Work Group Chair.

6. Review of Previous Year Presentations on Funding Streams

 The group reviewed the spread sheet and PowerPoint presentation that was prepared by Erik Mezak of the Department of Public Health. There was considerable discussion and there were several questions regarding the format of the spreadsheet and how the information was presented. These questions included delineating the funding sources for the columns of information (especially HIV Health Services Funding), and how the totals were determined for "Total AIDS Office Program Funds." ***Council Support was asked to contact Erik Mezak to gain additional understanding of these questions and report back at the next meeting.***

7. Discussion of Additional Information Needed and Source

 It was mentioned that Health Commissioner Jim Illig gave a presentation about the process of developing the overall DPH Budget to representatives of HAPN. It was felt that this would be very useful information for this group. ***Request: Council support was asked to contact Jim Illig to arrange his presence at an upcoming Work Group Meeting.***

8. Discussion of Presentation of Information to Planning Council

 This item will be discussed at the next meeting.

9. Next Steps

The Work Group discussed next meeting dates and dates to coordinate with Commissioner Illig. Council Support will contact the Work Group Members about the next meeting following communication with Commissioner Illig.

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HIV Health Services Planning Council
Funding Streams Work Group *Draft* Agenda
Wednesday, February 7th, 2007
2:30 – 4:00pm
Project Open Hand Small Conference Room
730 Polk Street, 3rd Floor
San Francisco, CA

1.	Call to Order/Introductions	Group	2:30
2.	Review/Approve Agenda	Group	2:35
3.	Announcements	Group	2:37
4.	Public Comment	Public	2:40
5.	Overview of SF Department of Public Health Budgeting Process	Jim Illig/Group	2:45
6.	Review of 2006 PC Staff Presentations on Funding Streams *Comments and suggestions for revisions*	Group	3:15
7.	Staff Report Back on discussion with Erik Mezak on DPH Presentation	Group	3:25
8.	Discussion of Presentation of Information to Planning Council	Group	3:40
9.	Next Meeting/Agenda Items *The Work Group will discuss possible assignments, meeting date(s), time(s) and location(s), agenda items and status of the committee.*	Group	3:50
10.	Meeting Adjourned		4:00

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HIV Health Services Planning Council
Funding Streams Work Group *Draft* Minutes
Wednesday, February 7th, 2007
2:30 – 4:00pm
Project Open Hand Small Conference Room
730 Polk Street, 3rd Floor
San Francisco, CA

1. Call to Order/Introductions

 Committee Members Present: Stephen Herman, Charles Siron, Randy Allgaier (via phone)

 Council Support Present: Jack Newby

 Others Present: Commissioner, Jim Illig

2. Review/Approve Agenda

 The Agenda was Reviewed and Approved as presented.

3. Announcements

 There were no announcements.

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4. Public Comment

 There was no public present

5. Overview of SF Department of Public Health Budgeting Process

 Jim Illig reviewed the Department of Public Health Budgeting Process and presented a Memorandum from Gregg Sass, Chief Financial Officer entitled "Revenue and Expenditure Report -- 1st Quarter FY 2006-07 for the Department of Public Health. This document provided some information on other funding streams for HIV Services in the Department of Public Health. Also reviewed was a document entitled Department Appropriations for the Department of Public Health which provided sources of funds for department in the DPH. The committee discussed and reviewed this information.

 The Committee discussed the need to review specific sources of revenue and where allocated within the Department of Public Health. Also it is important to determine if there are other sources of HIV/AIDS funding/services in departments other than Public Health.

 The group would like to determine City General Funds for HIV care in the following areas:

 *SF General

 *Dental – HIV specific

 *Substance Abuse Treatment, including residential treatment

 This information is important because of the need to comply with the 75/25 requirements of the new CARE Act.

6. Review of 2006 PC Staff Presentations on Funding Streams

 This document was passed out, but not discussed or reviewed by the group.

7. Staff Report Back on discussion with Erik Mezak on DPH Presentation

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/Funding Streams Work Group Meeting Notice.EML/1_multipart_xF8FF_3_February7 FSW Draft Minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/February7 FSW Draft Minutes.doc?attach=1

Staff gave a brief report indicating that Erik Mezak will make requested revisions in his presentation including estimates on continuing funding from various sources.

8. Discussion of Presentation of Information to Planning Council

 The Group did not discuss this item

9. Next Meeting/Agenda Items

 The next meeting will be in the third week of March. Council Support will schedule.

10. Meeting Adjourned

 The meeting adjourned at 3:15 PM.

HIV Health Services Planning Council
Funding Streams Work Group *Draft* Agenda
Wednesday, March 21, 2007
4:00 – 5:30pm
25 Van Ness, Room 330B
San Francisco, CA

1.	Call to Order/Introductions	Group	4:00
2.	Review/Approve Agenda	Group	4:05
3.	Review/Approve January 23, 2007 and February 7, 2007 Minutes	Group	4:10
4.	Announcements	Group	4:15
5.	Public Comment	Public	4:20
6.	Review of 2006 PC Staff Presentations on Funding Streams	Group	4:25
	• *Comments and suggestions for revisions*		
	• *Other areas of research*		
7.	Staff Report Back on discussion with Erik Mezak on DPH Presentation	Group	4:40
	• *Review of information to be presented in 2007*		
8.	Discussion of Presentation of Information to Planning Council	Group	5:00
	• *Format and presenters*		
	• *Why is the information important to the council*		
	• *Relation to Reauthorization Implementation issues*		
9.	Next Meeting/Agenda Items	Group	5:25
	The Work Group will discuss possible assignments, meeting date(s), time(s) and location(s), agenda items and status of the committee.		
10.	Meeting Adjourned		5:30

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HIV Health Services Planning Council
Funding Streams Work Group *Draft* Agenda
Wednesday, March 21, 2007
4:00 – 5:30pm
25 Van Ness, Room 330B
San Francisco, CA

1. Call to Order/Introductions

 Co-Chair Herman called the meeting to order. CM Herman, CM Allgaier were present and CM Siron participated by telephone. Also present was Jack Newby, Council Support and Joseph Cecere, AIDS Office – HIV Health Services.

2. Review/Approve Agenda

 The Agenda was approved by consensus.

3. Review/Approve January 23, 2007 and February 7, 2007 Minutes

 The January 23, 2007 Minutes were approved by consensus. The February 7, 2007 minutes were put over for the next meeting since Randy Allgaier was not present at the February 7 meeting and Charles Siron could not vote to approve by phone.

4. Announcements

 There were no announcements.

5. Public Comment

 There was no Public Comment

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6. Review of 2006 PC Staff Presentations on Funding Streams

 The group reviewed the previous staff presentation. Randy Allgaier recommended that the slide dealing with Medicare/Medicaid and Private Insurance be clarified to indicate that these forms of insurance do not provide any supportive services. In addition, staff was asked to do additional research into other Federal funds, Foundation funds and private funding sources. HAPN could be asked to assist in identifying Foundation and private funding sources. The presentation should also re-cap the total funds for Titles II, III and IV as well as Dental.

7. Staff Report Back on discussion with Erik Mezak on DPH Presentation

 Staff reported on conversations with Erik Mezak and on what he intended to present to the Council. The Work Group wanted to ensure that there was more detail in his report and requested the following information.

Identify and provide detail as much as possible the source, amount, and expected duration of funds that are used to provide services. The format of the spreadsheet previously provided was very good in that it detailed funding by our service categories. This was very helpful. The Work Group is most interested in identifying those funds and sources in the column entitled "HIV Health Services – All Funding Sources." There is detail on CARE Act Funds from Title I and II, but there is not sufficient detail on the approximately $10 million that makes up the remainder of this total amount.

Staff is to send an e-mail outlining this request with copies to Michelle Long and other AIDS Office parties of interest as well as the committee. The committee is requesting an outline of the requested information by the next Work Group Meeting.

8. Discussion of Presentation of Information to Planning Council

 The Council presentation should include the information from Erik Mezak, Staff research as previously outlined and sufficient time for council discussion to provide a context for the information. Staff should include an historical perspective of CARE Act funding and how general funds and other funds have made up the differences in cuts. As much as possible, the presentation should correspond to council service categories. A basic outline of the presentation will include:

 - CARE Act Title I and II Funds
 - Other Federal Funds including other portions of the CARE Act
 - Detail on other funds through the AIDS Office including general funds and other grant sources
 - Foundation and private donations to organizations
 - City General Funds

9. Next Meeting/Agenda Items

 The next meeting will take place on April 18. We will attempt to reserve a room at 25 Van Ness for the meeting. The next agenda will include a draft and update of staff research and presentation and an update and draft of Erik Mezack presentation.

10. Meeting Adjourned 5:15

HIV Health Services Planning Council
Funding Streams Work Group *Draft* Agenda
Wednesday, April 18th, 2007
4:00 – 5:00 pm
25 Van Ness, Room 330B
San Francisco, CA

1.	Call to Order/Introductions	Group	4:00
2.	Review/Approve Agenda	Group	4:05
3.	Review/Approve February 7, 2007 and March 21, 2007 Minutes	Group	4:10
4.	Announcements	Group	4:15
5.	Public Comment	Public	4:20
6.	Review of Draft 2007 PC Staff Presentations on Funding Streams	Group	4:25
	• *Comments and suggestions for revisions*		
	• *Other areas of research*		
7.	Staff Report Back on discussion with Erik Mezak on DPH Presentation	Group	4:40
	• *Review of information to be presented in 2007*		
8.	Next Meeting/Agenda Items	Group	4:55
	The Work Group will discuss possible assignments, meeting date(s), time(s) and location(s), agenda items and status of the committee.		
9.	Meeting Adjourned		5:00

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